

Bend International School - Board Meeting Agenda
January 19, 2016
6:00-8:00 pm

Present:

Bruce Abernethy, Edie Jones, Julie McMullin, Kerani Mitchell,
Gonzalo Morales, Flora Morales, Meera Dayal Rupp

Called to order 6:14pm

- I. Moment to Mission
 - a) Clip of One World Expo
 - b) Revisit BIS Mission/Vision Activity: Board members review BIS mission and match BIS activities to sections of the mission.

- II. Review/Approve Board Minutes from December 15, 2015 – Kerani
 - BA moves to approve minutes.
 - JM seconds.
 - All present in consensus.

- III. BIS SPED Program - Meera
 - a) New program: Previous SPED teacher has been replaced by Bend-Lapine District with a long-term substitute. Plans for future include:
 1. BIS has approval to hire its own SPED instructor, while still receiving support staff for speech therapy and OT from the district.
 2. For each enrolled SPED students, BIS will receive funding from the district at 2x the amt. it receives for non-SPED students.
 3. BIS needs to amend its charter agreement to reflect this funding change, effective July 2016.
 - b) Board approval
 - BA moves to approve an amendment to the charter contract to allow BIS to fund SPED program.
 - JM seconds.
 - All present in consensus.

- IV. Finances/Budget – Julie
 - a) Julie is stepping down from her role as treasure
 - b) BIS board needs to draft job description and suggest candidates
 - c) BIS board is hopeful that Bend-Lapine District will offer BIS a better rate.
 - d) Budget has lunch program overages; PERS is under; BIS will continue to work to cut expenses and increase revenue sources.

- V. BIS Review and Evaluation – Bruce/Edie

- a) Administrator Mid-year Review: Edie Jones and Bruce Abernethy will review the 13-pages of reviews submitted by board members. They will create an executive summary draft to board review, prior to presenting to Meera.
- b) School Climate Survey (DRAFT): will focus on students & their families. Meera Dayal Rupp & Bruce Abernethy will create a draft and present at next meeting.
- c) Board Self-Evaluation (Standards 1-3, p. 6-8 of attached document): dry run on evaluation, board will review and self-evaluate, if needed will type responses. Each meeting we will review another section. Average ratings were good.

VI. Facility Expansion

- a) Presentation of LOI
 - 1. Meera presents LOI that needs to be reviewed by Kevin Spencer.
 - 2. Soonest we could move into space is 3/1/2016, sharing with Child Center.
 - 3. Tennant Improvements would need to include a dividing wall, so that BIS and Child Center could co-exist as separate entities in that building.
 - 4. BIS needs the space for gym, and middle school NOW.
 - 5. Ideally, board would like to re-negotiate with Kevin Spencer for longer lease that includes all three buildings on campus.
- b) Board vote to approve new LOI
 - BA moves to approve letter of intent to sublease.
 - MDR seconds.
 - All present in consensus.

VII. One World Gala - Rhea/Meera

- a) Board duties: Board members need to be prepared to excuse tables to go eat dinner
- b) Gonzalo announces flag activity winner, Kerani and Flora announce last raffle winner, close evening
- c) Board nametags: Bruce Abernethy will create for BoD and for volunteers
- d) Flow of event: Rhea outlines event flow, will send BoD agenda and sign-up genius link
- e) Small silent auction with 10 items, Pledge-A-Thon help classes meet a goal for their teachers to offer fun class activities

VIII. BIS Parent Education Workshop - Edie

- a) Program: offer a 5-series workshop on parenting to BIS parents/community.
 - 1. Participants will buy Edie's book and pay for classes. Est. \$50/series or \$15 each.
 - 2. BIS will send out survey asking BIS families on preferred timeline, monthly, weekly, weekend seminar, etc.
 - 3. Edie will donate her time for this class and the proceeds from participant fees
 - 4. She will re-draft her proposal to fit suggested schedule
- b) Middle School students provide childcare - Mexico fundraiser.

IX. Sister-School Trip- Meera

- a) Dates-1st Week of May for 7th & 8th graders only

- b) Prices- \$400 airfare plus \$100 misc. expenses
- c) Fundraising Plan ideas:
 - 1. Pancake breakfast
 - 2. Spring clean-up
 - 3. Childcare during Edie's workshops
- d) Meeting schedules; Wednesday, February 3, 2016
- e) Trip activities include:
 - Mercado experience/changing money / bargaining
 - Cultural tour of town
 - Mural Project in school
 - School garden project
 - Outreach work in local orphanage
 - Music concert in orphanage
 - Visit to pottery studio/and participate in making a piece of Mexican Pottery
 - Hike a "loma" to overlook the pueblo
 - Social/dance with Sister School

X. Mexican Artist in Residence: Paco Padilla

World renowned musician and potter/painter will do a two day artist in residence program with BIS students teaching them through experience how to throw pottery on a wheel, paint Mexican designs, the artesanía and meaning of the folklore. He will also perform a concert for the students, and perform at the Gala. The Price is \$500 which includes 2 full days of instruction, working with our students, the pottery wheel, and the firing of the projects in a local kiln. Clay will be purchased with federal grant money. The PTC discussed supporting the Artist in Residence Program with their funds. This is typical for PTC's.

XI. Postpone for next meeting: Spanish Immersion Summer Program

- a) Secured two bilingual teachers
- b) Ideas from the Board (see handout).....
- c) Prices
- d) Options

Meeting adjourned at 8:03 pm