

Bend International School
Board Meeting Minutes
February 20, 2018
6:36 pm-7:55 pm

Present: Bruce Abernethy, Danny Davis, Meera Dayal-Rupp, Edie Jones, Rebecca McGuire, Kerani Mitchell, Gonzalo Morales Elizabeth Colvin, Angela Spaid

Absent: Julie McMullin, Flora Morales

- I. **Moment to Mission: Travel Through Time Unit:** a school-wide unit where teachers dress up as a historical figure from their time period and students need to guess who the character is. Unit is developed in partnership with High Desert Museum and they're helping shape the "living history," aspect of this unit, where students act out their time period during the culmination. The goal is for students to consider, "Where do you want to make your mark in history? What do you want to be remembered for?" Engineering and design aspect will include a "time machine." March 15th is the culmination.
- II. **Review/Accept Minutes:** Rebecca McGuire makes motion to accept minutes of January 16, 2018 BIS Board meeting. Seconded by Angela Spaid. Approved unanimously.

III. **Treasurer's Report** -Danny

2 sections; Budget vs. Actual

- a. Page S1: budget & actual through 2nd quarter; July-December. We were short about \$10,000 and this reflects timing of donations. We expected December donations, but they were posted in January, which helped close that gap.
 - b. Expense sheet: \$3,600 over budget for first 6 months and \$13,500 short in net income (income minus expenses). In January (page S2) general ledger account income and expenses show that our net income was \$5,600 and we had budgeted \$2,800. Page S2 reflects Danny's projections at end of year as about \$10,000 less than we expected.
 - c. We get 12 months of pay at \$113,788/for 12 months from the District based on 195-student enrollment/ADM.
 - d. For years 4 & 5: Danny has based projections for different ADM rates (80%/90%/95%) off of Year 3 expenses + 2% annual increase. This budget does not include higher rent adjustment.
- IV. **Executive Report** -Meera
- a. Enrollment Update: BIS is FULL at 195 and has a waitlist for every grade except 7th. Estimated waitlist approximately 200.
 - b. Informational Meetings/lottery, application in progress
Most recent informational meeting was earlier today (Feb. 20) and we had good attendance and excited prospective families.
 - c. Sister School Trip to Mexico cancelled
 1. Reason: Level 3 Security alert with shootings and other violence in the region. There have been some complaints from parents, but BIS stands by a philosophy of putting student safety first.

2. Meera Dayal-Rupp consulted with board members Bruce, Flora and Gonzalo about this decision. They were in agreement to cancel the trip.
3. Sister School students are now working to come to BIS in May 2018.

V. One World Gala - March 3, 2016 from 5-9pm

- a. PTC has asked that BIS Board members greet guests as they arrive. A few shifts are needed from 4:30-5:15pm.. Then the program starts at 6pm.
Possible helpers: Ben Randall, Elizabeth Colvin, Bruce Abernethy will be distributed based on personal schedules. We will also have members help say goodbye to guests. Meera will coordinate via email.
- b. Other things to help with: SignUp Genius link in agenda.

VI. Facility Update -Bruce, Meera

- a. We are moving forward with expansion plans through Kevin Spencer! On 2/21, Danny Davis, Kevin Spencer and Meera Dayal-Rupp are meeting with him. Estimated cost is 1.2 million. Exact figures will be determined in meeting and inputting into the budget at various ADM rates. We expect that construction expenses will be higher than previously projected. We are hoping for 95%/95% reimbursement rate for elementary and middle school students to help offset this higher rent.
- b. Construction calendar will also be discussed at meeting. We want to build ASAP with Kevin Spencer's preferred architect.
- c. We need to get permits before building and they are 4-6 months out, which could delay building start date.

VII. Charter Renewal Process

- a. Feb. 27th-BIS presentation at District board meeting at 5:30pm. Meera Dayal-Rupp needs to identify 4 parents to speak. Topics: current BIS facilities' needs/expansion, curriculum, etc.
- b. March 13th-School Board takes formal action on BIS Contract. Bruce clarified that the decision made on this date is the official board decision on taking action to approve BIS; it's not final action. It's more the board giving the green light to move forward with negotiations.
- c. Lora Norquist and Meera-Dayal Rupp met and the District isn't likely to recommend a bump up in reimbursement rate. The BIS board is prepared to fight that recommendation based on the budget comparison of BIS costs vs. standard Bend-La Pine school.
- d. Bruce prepared a budget comparison chart demonstrates that Bend-La Pine School District receives an estimated \$345,486 from BIS (based on 195 student enrollment) over and above what they pass on to BIS. The District does provide BIS with staffing and services that have a value between \$100,000 - \$190,000. We hope there is opportunity to redistribute some of those funds to BIS. We could use the District's help to serve the students and move BIS forward.

Here's why:

1. _Reviewing indirect costs, BIS gets a lot less funding, has high need students and has extra expenses than other public schools in the District.
2. We are basing our request for an increased rate in Year 4 off of demonstrated academic and growth success, high enrollment rates, need for expansion and the fact that Bend-La Pine School District gave REALMS a bump up to 95% in year two.
 - Bruce has met with four of the seven Bend-La Pine School Board members and so far they have been open and supportive. Bruce is meeting with Shay and Lora on 2.22.2018 and presenting the data.
 - After meeting with Kevin Spencer on 2.21.2018, Meera will send rent rate increase to Bruce and BIS Board, so Bruce can include figure in data for 2.22.2018 meeting with District (Shay and Lora).

VIII. **March 14, 2018-Student Walk Out:** protesting lack of gun control/regulation. The US Department of Ed has called on schools to participate to put pressure on Congress to keep schools safe.

- The Board would like Angela and Meera to learn more about the school-wide participation/walk-out and what is being asked of BIS to participate in the walk out day.
- Bruce will talk with the District about their thoughts on this protest.
- Some students may not want to participate and their parents/guardians may also not want them to.
- The BIS Board thinks that a school-wide walk out isn't necessarily the best idea or response.
- Meera will draft an email for parents/guardians about BIS' safety policy.

IX. **Executive Session**

Post-agenda Note: Bruce and Meera will prepare and share different organizational needs and ways to be involved in supporting BIS outside of/in addition to being a board member.

2018 CALENDAR UPDATES:

- March 3: One World Gala from 5-9pm at UUFCO
- March 15: All School Culmination - Travel Through Time from 5:30-6:30pm at BIS
- April 17: BIS Board Meeting
- May 15: BIS Board meeting
- June 12: Annual BIS Mercado from 3:30-5:30pm at BIS
- June 14: Last Day of School