

Bend International School Board Meeting Minutes

May 15, 2018 - 6:30-8:00 at BIS

Present: Bruce Abernethy, Danny Davis, Elizabeth Colvin, Kerani Mitchell, Flora Morales, Angela Spaid, Meera Rupp-Dayal

- I. Moment to Mission: BIS Green Team's Family Work Day. The Work day had 30-people turn out!. The group installed a hopping log and worm composting bin. Board members headed out to hop the logs. Great being a kid again!
- II. Accept Minutes – Julie McMullin moves to approve April 17, 2018 minutes. Danny Davis second. Approved unanimously.
- III. Executive Director Report - Meera
 - a. Enrollment Report 2018-19 SY- 210: student numbers: 195 in-district; 15 out-of district. New family meeting on Thursday, May 24 at 4:00pm.
Class breakdown: 20 in K; 22 in 1st; 24 in 2-5th; MS about 25 per class.
 - b. May 28-June 1: Sister School Visit – 6 visitors. They will visit Mercado in Bend, mural project and maybe volunteer at Bethlehem Inn. BBQ on May 31st.
 - c. Facility Update: review plan drawn up by Steele Architecture.
 - BIS board members would like to see an additional exit/entry point in the new addition that leads directly to the outside.
 - Considerations are ADA access.
 - Demolition and construction will start June 18th!
- IV. Treasurer's Report - Danny
 - a. BIS Budget 2018-19:
 - We will pay additional rent on the new expanded classrooms as of September 2018 (when they are completed).
 - Budget projection reflects an increase in facility and utility expenses due to building expansion.
 - From a net income perspective, we're running a deficit of roughly \$30K in years 5 and 6. We're positive in some areas due to carry over. The goal will be to break even in year 4 with increased fundraising and donations.
 - PERS is set for 2018-19 on a two-year cycle, so we don't know how that will affect years 5 and 6 of this projected budget.
 - Overall, we will work to increase revenue and negotiate expenses.
- V. Updated Contract Negotiation with District – Meera and Bruce
 - a. \$ pass through will be 80% ES/95% MS
 - b. Up to \$10,000 Transportation Stipend
 - c. \$70,000 SPED allocation (used to hire a staff)
 - d. 195 ID (In-District) cap/No OD (Out-of-District) Cap

VI. Grants

1. Meyer Memorial Trust – BIS will apply to them next Spring. We need to highlight and demonstrate BIS organizational equity and diversity initiatives.
2. ODS (Outdoor School) – submitted. Meera/District: BIS applied for fall 5th grade outdoor school education at Camp Tamarack. BIS was included in the information this year.
3. Lowe's – submitted. Elizabeth Colvin applied for a Lowe's grant and we hope to hear back by end of May.

VII. Fundraising

- a. Board initiated fundraiser – Kerani
 - Board would like to proceed!
 - Committee members: Kerani Mitchell, Bruce Abernethy, Rebecca McGuire, Angela Spaid. Include/invite Christina Cid and Kevin Spencer.
 - Kerani Mitchell will check dates in late September and October and call committee meeting.
- b. One World Gala - March 9, 2019 confirmed at UUFCO with Mosley Wotta
- c. Fall Giving Tree - Board Coordinators: Bruce Abernethy and Angela Spaid take lead on letters; Julie McMullin to distribute the thank you letters. Change the “ask” to supporting innovative programs and expansion of site (not the gym).

VIII. Upcoming Events

- a. May 31 - Sister School Barbeque/Closing Ceremony-
- b. June 12 -BIS Family Mercado (at BIS from 3:30-5:30)
- c. June 12 - BIS Board Meeting (at BIS from 6:30-8:00)
- d. Date TBD by Doodle Poll - Summer Board Retreat: Equity Training

Next Meeting – June 12, 2018