

Bend International School
September 19, 2017 from 6:35pm-8:20pm
Board Meeting Minutes

Present: Bruce Abernethy, Danny Davis, Meera Dayal-Rupp, Kerani Mitchell, Flora Morales, Gonzalo Morales, Angela Spaid, Elizabeth Colvin (prospective Board member)

I. New Board Member Application from Elizabeth Colvin

There was a brief discussion about her application given that her husband (Josh Colvin) is a teacher at BIS and she has just been hired to work in the BIS library. Bruce Abernethy said that both of those situations can be managed and do not, in and of themselves, disqualify her from being a Board member. He said there may simply be some situations where she needs to recuse herself from voting and deliberation.

Danny Davis makes a motion to approve Elizabeth Colvin as a BIS Board member, Angela Spaid seconds. All in consensus to approve Elizabeth Colvin as a BIS board member.

II. Moment to Mission: Values activity reviewing BIS values and goals

III. Bethlehem Inn, Executive Director Gwenn Wysling, made a presentation to the board, thanking BIS for our support of the Bethlehem Inn remodel and expansion

IV. Executive Director's Report

- Academics and social progress demonstrated by all 166 students
- 100% turnaround
- BIS Garden has been very successful!
- Mayra: new lunch program coordinator and lunch is now breaking even under her guidance
- 2017-18 Enrollment: 195 cap/current 193 (2 openings at the MS level)

Priorities:

- Fill 2 MS vacancies to up our enrollment to 195
- Develop Spanish Program - Mayra helps K-8 2x/week
- Gym
- Classroom space-ideal size is 1,000 sq. ft. – (elementary classrooms are smaller than this)
- Charter renewal with the District
- New teachers this year: K, 2nd, 4th & PE
- BIS bus-needs to pass inspection and be painted

Challenges:

- Winter weather
- Need a gym
- We lost a BIS mother last year

Smarter Balanced Data:

- 85% participation rate at BIS - District really wants us closer to 95%
- We will use MAP assessment data to supplement the missing 15%
- BIS response to report: economically disadvantaged students demonstrate similar level of success of majority students.

V. Treasurer

- Danny Davis, Robert and Meera Dayal-Rupp met to review the ADM rate (per student amount received by the District from the state) which had been incorrect in previous budget estimates. When we put in the correct figure, we have \$80K more than expected!
- Net income shows a balance of \$77k right now. The current per student amount received by BIS is 80% of ADM for K-5th grades, and 90% of ADM for 6-8th - we will ask the District to increase our K-5 ADM rate to 90%
- The BIS 5-year budget is based on a proposed increase of 90% of ADM for K-5 students

VI. BIS Facilities

- Gym Plan: brainstorm options: campaign or rent space? Portable gym?
- What conversations has Meera Dayal-Rupp had with Kevin Spencer regarding a gym?
- BIS needs to look into logistics and rights for building (who owns when/if we expand?)
- Order of priorities: gym, then classroom space

VII. Current Needs

- Accommodations for transgender students; these have been made without any issues
- BIS Health Plan: We need a nurse. When students are not on an IEP, District-paid nursing staff is no longer covered.
Immunization Plan
 - BIS rate is only 82% (and CDC says it should be closer to 95%)
 - How can we improve? Educate students about immunization

VIII. Executive Director Evaluation

Bruce Abernethy said that it had gotten so late in the meeting that we should put this off for later down the road

IX. Fall Giving Tree: Meera Dayal-Rupp will send out with revised language

- Year calendar at-a-glance
- Next Meeting October 24, 2017 at 6:30pm