

BIS Board Meeting Minutes

September 25, 2018

6:30-8:00 pm at BIS

Present: Bruce Abernethy, Danny Davis, Meera Dayal-Rupp, Edie Jones, Rebecca McGuire, Gonzalo Morales, Elizabeth Colvin, Angela Spaid

Absent: Kerani Mitchell, Flora Morales

- I. Moment to Mission - International Peace Day, September 21 - Meera gave a tour of the new facilities in the lower school as well as a viewing of the International Peace day project. BIS students painted metal figurines and they are permanently placed on the fence surrounding the campus.

- II. Accept Minutes - Kerani (?)
Looking for a new secretary for the board

- III. Accept 2018-19 Board Meeting Schedule - Bruce
Meeting schedule accepted.

- IV. Executive Report - Meera
 - a) Enrollment Update: We are full- 210 students 195 in district 15 out of district, there is a waitlist in all grades. Elementary total: 138 Middle School total: 72
 - b) PTC/ Classroom Ambassadors filled as well as many volunteers, there is a PTC meeting October 10: 5:30-7:00
 - c) Global Lunch Coordinator position is still open.
 - d) The BIS Annual Staff Retreat was at Camp Suttle Lake the week before school started. It went great, faculty and staff did a challenge course and team building activities.
 - e) Transportation Stipend has been an issue district is not willing to give us \$10,000 promised.
 - f) BIS wins Science Grant through OSU/High Desert Museum! – 4 days of Professional Development in Garden Environmental Education, faculty will be building hands-on curriculum units.

- V. BIS Facility - Meera/Danny
 - a) New lease - Kevin Spencer would like a 10-year lease, we can agree to a 5-year lease without board approval. The TI will be paid off after a 5-year lease. The annual rent is 187,000/yr or 15,500/month. We thought we were going to get a higher payout from the district so we could build the gym we may not have the possibility at the next contract renewal to get a higher ADM. If we can show an increase and the TI is paid we could have the income to finance the gym with the increased income from the TI being paid in full. Kevin Spencer wants us to stay and he wants to build the

gym. Danny and Meera will follow up. Kevin charges us 8% when he does expansions. Because he owns the property it makes it more difficult for us to raise money for the facility. Maybe the Gym could be owned by BIS. 8% is too much for a gym. Eddie Jones volunteered to explore some grant opportunities for building facilities for a school.

- b) Gym Plan - BIS Site Committee- need to meet with Kevin Spencer before forming a committee.
 - c) Secure lobby- district is pushing to have School lobbies secure. We need more research into a ballpark of cost and construction.
- VI. BIS Finances - Danny - Finances look good, the main concern is what future PERS cost will be.
- VII. The Giving Tree - Angela
- a) Finalize Appeal Letter need to communicate the actual cost of building a gym and what we are operating under. Funds will be used to continue our program and facility expansion
 - b) Finalize dates and details October 1 - October 31. Goal to raise \$10,000. Mention the giving tree at the back to school night.
 - c) Needs: envelope stuffers, the point of contact (Angela), visual tree each donation could be a leaf Becky, thank you/tax receipts!
- VIII. Goals: 2018-19- Review Feedback over email for Goals. Draft from board retreat.
- IX. Calendar at a Glance
- September 26th Back to School Night, 5:30-7:00
 - October 9th Indigenous Peoples Day
 - October 10th PTC /Classroom Ambassador Meeting
 - October 24-26 Parent/Teacher Conferences (No School)
 - December 19th One World Expo/Concert