

Bend International School Board Meeting Minutes

August 30, 2016

Present: Bruce Abernethy, Danny Davis, Meera Dayal-Rupp, Edie Jones, Kerani Mitchell, Flora Morales, Gonzalo Morales

- I. Bruce Abernethy entertains motion to accept minutes from the June 14, 2016 Board meeting. Danny Davis makes motion, Julie McMullin 2nd. All in favor to approve June 2016 board meeting minutes.
- II. Team Building Activity - TRIBE. All members learned something about one another. We also reviewed the BIS mission statement.
- III. Finances: review of August 2016 financial report. Looks ok at this stage as we are about to head into the new school year. Cost of the remodel is a bit of a wildcard right now.
- IV. Construction: Kevin Spencer's employees are doing a great job and we are on track to be able to have the remodel done in time for school to open on time. Thank you!
- V. Hiring: Meera Rupp says that some great staff have been hired for 2016-17 SY - music, PE, SPED.
- VI. Board Development: we have a 13 member maximum; experience preferred, but not required.
 - a. Skills needs: PR-Marketing, Grants, Sub-committees for task delegation
 - a. Potential board applicants:
 1. Whitney Swander
 2. Spring Alaska
 3. Robin Sims-Sullivan (was possibly going to attend the retreat, but didn't show up...)
 - c. Board Discussion: As we grow, we will become a new and larger community. What do we want our board to look like? We want our board to be committed and efficient. Kerani Mitchell will review terms for each member and present details at the next meeting. Edie Jones announced that she is withdrawing from her consultant role at this time and is proud of the work that has been done.
- VII. PTC Update
 - a. A few summer meetings were conducted with leadership team.
 - b. Monica Emerson & Liz Weltin are PTC co-chairs, Magnolia deMontegre is Secretary. Latino Advocates are Julia Fleet, Ellie Blackwood and Mariana Torres

- c. One World Gala - January 28, 2017: the Boys & Girls Club is unavailable, an alternative location is Unitarian Universalist Church. Size is bigger. There is a concern about religious affiliation, but the board agrees that we can rent that space without conflict of interest. How can the Board support the Gala? Help with meal donations.

VIII. Looking ahead - Calendar

- a. PTC meetings are 2nd Tuesdays of the month
- b. Board meetings: 3rd Tuesday @ 6:00pm
- c. Anything to vote on? No

d. Post-Meeting email send by Bruce Abernethy on 9/21 proposed new schedule. Next meeting 10/11/16 6-7:30 pm.

Email excerpt & schedule follows:

Rather than having BIS Board meetings every month, we are proposing that going forward they would be scheduled only 7 times a year (see below) and we would reduce the time so they would run from 6:00pm-7:30pm. We would reserve the right to move them around or schedule emergency meetings if needed, and this assumes that various BIS committees (PTC, Finance, One World Gala, etc.) continue to meet on a regular basis. The 3rd Tuesday of the month seems to work well for most people so that would be the default unless other changes were made.

As proposed, BIS Board meetings would be held as follows:

August – important that we meet prior to the opening of the school, review summer activities/expenses, final prep for opening day

September – good time to check-in to see how school is going, put out any fires

November - skipped October so chance for check-in, plan for One World Gala

January - skipped December, final prep for One World Gala

March - chance for adjustments and prep for next year's budget

May – skipped April, make final year-end adjustments, finalize next year's budget

June - prep for summer activities and planning for next fall (2017)