

**BIS Board Meeting Minutes
October 11, 2016 FINAL**

Members present: Bruce Abernethy, Danny Davis, Meera Dayal-Rupp, Rhea Grogan, Edie Jones, Julie McMullin, Kerani Mitchell, Flora Morales

- I. **Moment to Mission:** Meera Dayal-Rupp presented a video created by the state of Jalisco which documents part of the 7th-8th grade 2016 trip to Mexico.
- II. **Review and Accept Minutes:** Julie McMullin moves to approve August 30, 2016 minutes. Meera Dayal-Rupp 2nd. Motion approved unanimously.
- III. **State of the School:**
 - a) Enrollment Update: 164 students enrolled; there is still 1 middle school vacancy.
 - b) Facility: everything is nice and working well!
 - c) Staffing:
 - Lunch Coordinator is out so we now have a long-term substitute. Unfortunately, this means Meera Dayal-Rupp is spending a lot of time catching up on paperwork and training the substitute.
 - The handyman moved, so BIS had to hire someone, again.
 - Teachers are working out great!
 - d) Back to School Night/Potluck:
 - Due to limited daylight hours and time, it was difficult for parents and teachers to get through everything. This event needs a little more structure next time.
 - Meera Dayal-Rupp will ask PTC to manage expectations about childcare and supervision; some parents left their children on the field while they went into classrooms, causing safety concerns and one child, whose parents left him on field, was injured.
 - For next year, we should consider the following: providing childcare, get a better speaker system/PA, lights for field, and eliminating potluck altogether. All options will be considered and discussed next year.
 - e) Professional Development
 - Singapore Math – September training was successful and very helpful!
 - ❖ Looking ahead:
 - Units of Study - Joint Language Arts Training with District - October training will feature BIS. Meera is very pleased because it's been co-planned with Lora Nordquist (District Asst. Supt.) and BIS is getting recognition for the first time at all-district training.
 - Team Planning/Integrated International Units of Study – will happen over the Winter
 - Spanish Immersion – Winter training for all staff
 - f) Safety Committee:
 - Julie McMullin reports that parents have asked for a crossing guard on O.B. Riley Road and she proposes partnering with Commute Options to conduct a

training. Meera Dayal-Rupp reported that since school started, a BIS staff member has been monitoring students who are crossing on O.B. Riley Road and acting as a crossing guard (there are 4 students who regularly need to cross the street). The group agreed to postpone Commute Options training/partnership, until need arises or the situation changes.

- Meera Dayal-Rupp shares that police recommend we put out cones with flags for student-pedestrians to use when crossing O.B. Riley Road.
- For now, board asked Rhea Grogan and Julie McMullin to be liaisons to the board and share parent safety concerns, as they come up. The Safety Committee will form, if needed.

IV. **Treasurer's Report:** Danny Davis

- a) Financial Report: The group was provided with a 5-year outlook and breakdown of expenses. We're expected to be in the positive by then, however, we need to come up with roughly \$65,000: \$30K through fundraising, and \$35K through donations/grants for each of the next couple of years.
- b) Tenant Improvements from summer renovation/expansion:
 - There were sizeable overages beyond our \$115K budget, in part due to unexpected ADA modifications and a delayed construction start, which caused Kevin Spencer to need to complete a 90-day project in 30-days, leading to overtime costs for contractors.
 - The proposed repayment plan will include BIS paying additional rent to cover costs in Yr 4, contingent upon an additional 3-year lease and interest rate negotiations.
 - Other ways to increase income may be to add 2-3 additional students, upon District approval.
- c) Adjusted Budget: this was handed out and reviewed

V. **Recruitment of new Board Members** (Kerani Mitchell/Meera Dayal-Rupp)

- a) Latino Representatives: we are seeking and researching additional members.
- b) Flyer: Bruce Abernethy will create a flier with expectations and description to share with potential Board members.
 - We have not heard from Robin Sims-Sullivan and are not sure what her status is. At this point, we are moving on.
 - Potential members: Spring Alaska, Betsy Warriner and Whitney Swander who will share opportunity with others.
- c) New Board Meeting Schedule: 3rd Tuesday of the month from 6:30-8:00 pm - no longer meet monthly.
 - **Next meeting: November 15th 6:30pm**
(After the PTC meeting, which is 5-6:30pm on the same date)
 - **No December meeting**

VI. **One World Gala Update:** Rhea Grogan

- Rhea Grogan shared that things are going great! Donations for food and big items are still needed.
- Location: Unitarian Universalist Church campus
- Date: 1/28/17
- Capacity: 325
- Cost: \$50/ticket

VII. **Grant/Donations Plan Update:** Bruce Abernethy will talk with Kevin Spencer about a construction/development industry-focused fundraiser.

VIII. **Other Board Member Ideas/Contributions (all):** none to be discussed at this time.

IX. **District Relations:** Meera Dayal-Rupp

- Meera Dayal-Rupp is working hard on fostering this relationship and it seems to be going very well.
- BIS participated in a National Webinar for Best Practices in Charter Schools
- BIS and District co-planned a workshop / BIS attends for free (postponed due to time)
- High School option for BIS? (discussion postponed due to time)
- ODE Healthy Schools and Wellness Coordinators? (Postponed due to time)

X. **BIS CALENDAR UPDATE**

October 10 th	Indigenous People's Day!
October 20 th	8 th Grade: Field Trip to Salem, Capitol Building 4 th /5 th Grade: Field Trip to Crater Lake
October 21 st	Spirit Day!
October 24 th -26 th	6 th Grade Field Trip: Survival in the Desert at Camp Hancock (grant received by Meera for ½ price tuition/ BIS parent supports scholarship students)
October 26 th	Noon Dismissal / No After school care
October 27 th -28 th	No School / No After school care
October 26-28 th	Parent Teacher Conferences
November 2 nd	Family Movie Night 5:30-7:30 pm (Fundraiser for BIS Field Trips, scholarship fund, and experiential learning)
November 7 th	9:00am Full Circle: 8 th grade culmination: The Political Process/Debates
November 8 th	BIS All School Election Day
November 11 th	No School / Veterans Day
November 17 th	Vision Screening
November 21-25 th	Fall Break / No School