

Bend International School
Board Meeting Minutes
March 21, 2017

Members present: Meera Dayal-Rupp, Bruce Abernethy, Danny Davis, Rhea Grogan, Julie McMullin, Flora Morales, Gonzalo Morales

- I. Moment to Mission: Enrollment and SEL results – Meera Rupp shared with the Board the latest results on enrollment/attendance, student engagement and SEL (academic performance will be reported at the next meeting). They show that BIS continues to be a very supportive environment where students feel not only safe, but excited to come to school and eager to learn. Great job BIS!
- II. Minutes: The Board reviewed minutes from the previous meeting. MOTION: Julie McMullin made a motion to approve the Board minutes from January 17, 2017; 2nd by Rhea Grogan. Approved unanimously.
- III. Financial Report - Danny Davis, BIS Treasurer
 - a. We are in line with our projections which is encouraging
 - b. Lunch Program seems a little behind, but it is often hard to project due to timing of deposits. Can Robert expedite the reports?
 - c. Increase limit on credit cards – Meera Rupp said that the 3-year federal grant must be liquidated by June 30, 2017 and it would give us greater flexibility to be able to spend all those funds if we increased our credit card limit. This increase would be done primarily as a temporary action and could be reduced at a later time at the Board’s discretion. MOTION: Bruce Abernethy made a motion to request that Bank of the Cascades increase our credit card limit up to, but not to exceed \$30,000 and allow both Kim Schmidt and Meera Rupp to sign on the cards; 2nd by Danny Davis. Approved unanimously.
- IV. Site Improvement Committee - Bruce Abernethy
 - a. With our expansion next year to 196 students, space will be at a premium. Especially given the winter we are having, we need to be exploring how to acquire a gym or comparable large gathering area plus there is some concern that the size of the elementary classrooms is too small. The goal is to develop an ad hoc Sites and Facilities Committee, comprised of reps from teachers, board, PTC, parents, and community members who can research various options and formulate a 5-10 year plan for BIS. Ideally, the Committee would meet before school is out
- V. Grants – Bruce Abernethy
 - a. Rotary Grant submitted – we are applying to be a Duck Race recipient! If selected, BIS would likely receive \$9,000-\$10,000 that would be used to

acquire a used bus for field trips and school outings (including possibly transporting our sister school members when they arrive!) One caveat, if selected, we would be responsible for selling at least 500 Duck Race tickets at \$5 apiece.

- b. OCF grant due in July (\$10K) – Bruce Abernethy will work with Meera Rupp on what would be the best project.
- VI. Spanish Program Committee work- Ana, Vidal, Beth, Meera, Susie
- a. Research tells us that immersion is the best way to learn a new language so the goal of the committee is to focus and flush out immersion portions of the day.
 - b. Spanish as a Foreign Language - K-8/ twice a week
 - c. More communication with parents needed re: Spanish Program (Meera will take the lead on this)
- VII. Fundraising – Rhea Grogan and Meera Rupp
- a. Gala review – it looks like our net profit for the One World Gala will be just over \$40K! This is amazing for only a 3rd year event and for a school of our size. It would not have been possible without incredible volunteers and donors and is testament to our value to the community. Eberybody loved the venue (Unitarian Universalist Church). Preliminary date for the Gala next year is set for March in 2018
 - b. Mercado – will be held on a Thursday in May (TBD)
 - c. Giving Tree in Fall – date in September, BIS Board to take the lead on this effort
- VIII. Global Sustainability Plan - Green Team to be formed – Meera Rupp
- a. Deschutes Recycling for Compost
 - b. School Garden and Greenhouse – we are planning for this and will be located off the playing field
- IX. Bethlehem Inn - Meera Rupp and Bruce Abernethy
- a. BI is about to start their remodel and needs a place to put a staging trailer of the contractor. They have asked Meera if they could use 9 -16 BIS parking spots located just off Mervyn Sampels as you enter the parking lot. If approved, they would move the fence. They are willing to allow BIS parents and community members to park in BI parking lots when we have afterschool and school-wide events. Bruce Abernethy said that he hoped we would be able to accommodate this request as it is very much in alignment with BIS values of inclusivity and community. The group agreed to let Meera negotiate with Gwenn Wysling (BI Executive Director) on final logistics and whether there will be any compensation to BIS.

Executive Session:

- I. Personnel
- II. Policy

Next Board Meeting is May 16 at 6:30pm