

**Bend International School
Board Minutes - March 15, 2016**

Present: Bruce Abernethy, Meera Dayal-Rupp, Julie McMullin, Kerani Mitchell

6:00 pm meeting agenda is postponed to discuss pressing issues, summarized below:

- As of 3/15/16, the funding increase request to support BIS for 2016-17 SY has been denied by Bend-La Pine School District Superintendent Shay Mikalson. He stated that he will recommend to the Board that the district not provide additional funding at this time, both because BIS signed a contract and because there are very limited “new” dollars for the 2nd year of the biennium (est. only \$500,000 of “new” dollars for the entire district)
- Superintendent Mikalson states that BIS is welcome to appeal his recommendation to the Bend-La Pine School District Board.
- Bruce Abernethy will let Ron Gallinat (District Board member) and Zhai Logan (District Business Manager) know BIS is scrambling due to the unexpected higher per-student cost and expenses related to needing to expand facilities. The higher cost is due to our school demographics – several high need students including behavioral issues which require additional staff support. While the BIS board is very pleased that it is fulfilling its mission to serve lower-income, English-Language-Learner by providing differentiated instruction and special services to struggling students, doing so has cost more than our conservative budget anticipated at the time the contract was signed.

The Bend International School Board members see the following options for the 2016-17 School Year (in the order of preference).

1. BIS rents a portion of the Child Center building, which allows us to expand to 166 students with only one combined class.
2. BIS rents a modular from Kevin Spencer. The modular would replace the proposed BIS skate park location and allow for relatively low-rent with expansion (est. of \$20-\$30,000)
3. BIS Board members appeal to the Bend-La Pine School District Board – this action would exclude Bruce Abernethy, because he is a District employee).
4. BIS postpones expansion of school for upcoming 2016-17 academic year. If the expansion was delayed, classroom breakdown would be:
 - Single Kindergarten (only grade to accept students from the lottery)
 - Single 1st
 - Single 2nd
 - Combined 3rd/4th
 - Combined 5th/6th
 - Single 7th
 - Single 8th

This final option was seen as not a desirable one since the classroom breakdown would affect the teachers' expectations and the school's ability to meet the demand for class vacancies as presented by lottery applications.

Next steps:

- Shay Mikalson wants to meet with Bend-La Pine School board in a few weeks
- Meera Rupp will talk with Kevin Spencer and research modular and staff costs
- Bruce Abernethy will create an excel sheet that presents all financial options for BIS
- BIS Board members brainstorm funding ideas and possible new members

Meeting Minutes

- I. Moment To Mission - postponed due to the pressing issues noted above.

- II. February 16, 2016 Minutes – Kerani Mitchell
Minutes were unanimously approved

- III. Safety Committee – Meera Rupp
 - a) City of Bend impressed with students' data and will proceed with signs and crossings
 - b) Concern about nearby transmission towers and EMT is moot; the transmissions are well-below any level of concern.
 - c) Spring Clean-up Day: this will be a BIS community activity

- IV. Early Release Day for BIS – Meera Rupp
 - The Survey Monkey results were very close - a difference of only 3 votes.
 - Approximately 40% were in favor of Wednesday early release; 50 % in favor of Friday early release; with 10 % preferring either.
 - Given that, the Board feels strongly that we should align with Bend-La Pine School District for calendar and community-solidarity reasons. The Board reaffirmed its earlier decision to have early release be on Wednesdays

- V. Sister School Project –Meera Rupp
 - a) Update: we are close to meeting our fundraising goals for the trip
 - b) Fundraiser at Los Jalapenos on 4/9: need to get the word out and invite guests
 - c) Documentary clip: we will revisit down the road as now is not a good time.

- VI. 4th/5th Spring Outdoor School at Camp Tamarack – Meera Rupp
 - May 25-27, BIS students will be sharing space with Ensworth Elementary School
 - Cost per student reduced from \$175 to \$75 per student due to our high F&R rate
 - Students will fundraise to help the few students who can't afford the fee

- VII. Treasurer-New Position/New Board member application form –Bruce
 - a) Bruce Abernethy is working with Meera Rupp to reformat the role of Treasurer and thinks that Danny Davis is a viable candidate. He has prepared a Board application form for us to review, but this action was postponed until the April meeting.

- b) We anticipate adding two more Board positions soon. They will help us in areas where we could use additional expertise and support – fundraising and outreach
- c) Proposed Board Application form is unanimously approved.

VIII. Financial Report: Covered in the Pressing Issues section above.

IX. PTC Report – Meera Rupp

- a) Spring Book Fair April 27-29: BIS will sell books and get 50% profit from each book sold.
- b) PTC would like a parent/guardian representative from each classroom to help with coordinating family engagement.
- c) By September, PTC plans to have a fully functioning unit with elected officers.
- d) Upcoming Event: Planning Mercado & Carnaval, May 14th that will include ALL families. It's an educational opportunity with a \$ to Peso exchange, a dunk tank, items for sale are donated goods. PTC is already organizing & soliciting donations.
- e) Next PTC Meeting - Tuesday, April 5th 6:00pm-8:00pm with FREE childcare.

X. Facility Update - postponed

XI. Upcoming Events

- Tuesday, April 5th 6:00-8:00pm: PTC Meeting
- Wednesday, April 20th: 7:00pm BIS 2nd & 3rd graders address City Council requesting Indigenous Cultures Day in Bend
- Saturday, April 23rd: Earth Day Parade, downtown Bend

XII. Next Board Meeting-April 19th, 6:00-8:00pm

- a) Staffing Schedule
- b) Budget Projection